



**LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH  
SERVICE PLANNING AREAS 4 & 5**

Hollywood-Wilshire Health Center  
5205 Melrose Avenue  
Los Angeles, CA 90038

**VACANCY ANNOUNCEMENT**

**CLINIC LICENSED VOCATIONAL NURSE I**

**Minimum Requirements:**

- A Los Angeles County employee who holds the payroll item of Clinic Licensed Vocational Nurse (CLVN) or Licensed Vocational Nurse (LVN) to qualify for a lateral transfer, or on a reachable Los Angeles County certified list for CLVN I or LVN I
- Valid California Driver's License

**Examples of Duties:**

- Performs a range of nursing tasks: patient screening, phlebotomy, specimen collection, processing, administering medications, injections, and immunizations as ordered by clinician
- Makes Directly Observed Therapy (DOT) visits to patients and completes charting, logs, reports, and forms
- Ensures that examination rooms are clean, orderly, and furnished with appropriate equipment, supplies, medications, and literature
- Assists in monitoring quality assurance, infection control, and safety activities

**Desirable Qualifications:**

- Phlebotomy Certification
- Strong oral and written communication skills, and interpersonal skills
- One year of direct patient care experience
- Organized, flexible, and able to work independently
- Bilingual Skills

**Interested applicants submit:**

- Current resume
- Last two years of performance evaluations
- Last two years of attendance records

Interested applicants should send a current resume, last two years of performance Evaluations, and last two years of employee time records by **October 5, 2018** to:

Karla Amaya

e-mail: [kamaya@ph.lacounty.gov](mailto:kamaya@ph.lacounty.gov)

Tel: (213) 288-8642 – Fax: (213) 250-8755

**ONLY THE MOST QUALIFIED CANDIDATES WILL BE SCHEDULED FOR AN INTERVIEW  
THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN  
PLEASE POST**